

GRANT APPLICATION FORM FOR ORGANISATIONS

Please refer to the Foundation's Grant-making Policy at <https://www.mulberryschoolsfoundation.org/grants-for-organisations> before completing this application.

Please continue on additional sheets if required, headed with the form's page number.

Your organisation

Name	<input type="text"/>	Phone	<input type="text"/>
Address	<input type="text"/>	Email	<input type="text"/>
	<input type="text"/>	Website	<input type="text"/>

Social media platform(s)

Type of organisation/Legal status

Please note the Foundation only awards grants to UK registered charities or organisations that carry out activities that are charitable under UK law.

Charity Commission registration number and/or Company number if applicable

Purpose/objects (taken from your governance document if possible)

Name of bank account

Please note the Foundation can only pay into a bank account in the exact name of your organisation

Nominated Contact for this application

Name	<input type="text"/>	Email	<input type="text"/>
Role	<input type="text"/>	Phone	<input type="text"/>

Referee

The Foundation does not accept unsolicited applications for funding. Applicants must be referred by people or organisations known to Foundation Trustees or Mulberry Schools Trust (the Foundation's sole member).

Name	<input type="text"/>	Phone	<input type="text"/>
Email	<input type="text"/>		

Capacity in which your organisation is known to them

I confirm that I have discussed this application with this referee.

The project, activities, services or research for which you are seeking funding

Please note, grants will be made only for activities that are charitable in English law. Grants may not be used to pay costs that have already been incurred.

For research, please refer to the Foundation's Criteria for research <https://www.mulberryschoolsfoundation.org/XXXX>

Describe in as much detail as possible your proposed project, activities, services or research

Explain how your proposal meets one or more of the following principles:

- Removing barriers - to remove barriers to children and young people's learning, achievement and social engagement;
- Creating opportunity - to extend to children and young people facing disadvantage the range of educational opportunities, commonly available to those from more privileged backgrounds, that build creativity, confidence, discernment, leadership, self-determination, global awareness and a belief that all opportunities and challenges are open;
- Giving voice - to give voice to children, young people and other communities less often heard and to provide platforms for leadership through those voices;
- Innovating for change - to work innovatively to enhance equality and social justice and to open doors for, young people and communities experiencing disadvantage, so building their capacity to make a difference to their world;
- Sustaining impact - to celebrate, share and seek replicable outcomes, so extending best practice and making a national and international contribution to educational improvement, policy and knowledge.

Will you be the sole provider or a partner in provision?

Sole Provider Partner

If a partner, please give the names of other organisations involved.

The project, activities, services or research for which you are seeking funding

Is this a new initiative or an existing one? If existing, please explain why you are seeking funding now.

Who will be the beneficiaries of your proposal? Please include numbers.

Describe the disadvantages faced by those you intend to work with, or on behalf of, and how they impact.

How will you ensure that potential participants know about the project and how will you attract and select participants?

Describe the ways in which children, young people or members of the relevant community have contributed or will contribute to planning and delivering your proposal.

Explain why your organisation is well placed to deliver this project.

Organisational details of the project

What is the proposed timescale for your project?

Please include start date, dates for key events/activities and end date.

Please note: grants will usually be on an annual basis. A minority of grants may be made to cover a two-year period.

When would you like to start spending the grant?

Please tick if this date is flexible.

What will be the location(s) for your activities?

Who will staff the activities and how will you ensure they have appropriate competence and training?

Safeguarding, Child Protection and insurance

If you intend to work with children, young people and/or vulnerable adults, please attach your organisation's Safeguarding/Child Protection Policy.

Please confirm this policy is in your organisation's own name.

When was it last reviewed and when will it be next reviewed? By whom?

Are all staff and volunteers subject to enhanced DBS checks prior to starting work?

Yes

No

Do all staff and volunteers receive safeguarding training? How soon after they join the organisation? How often? Who delivers the training and how are they qualified to do so?

Please confirm that your organisation has appropriate insurance in place to cover the proposed activities.

Yes

No

Evaluating the impact of your project

Please give at least three indicators of the difference you will make to young people or communities facing disadvantage - these should be the indicators of success that you will use to evaluate the impact of your project.

What mechanisms will you use to gather evidence to enable you to evaluate this impact?

In what ways do you plan to disseminate your impact? How will the participants be involved in this dissemination?

Grant funding requested

Please attach your organisation's latest statement of accounts.

<input type="checkbox"/> Accounts are not available.	Reason (if not available)	<input type="text"/>
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Are you seeking grant funding to cover the whole costs of the project?

Yes No

If no, how will other costs be met? Please include in-kind costs such as existing staffing within the organisation. Can you confirm these costs are secure?

Will participants be asked to contribute to the cost? If yes, how will you ensure that those unable to do so will not be excluded?

Funding requested and its use

	Year 1	Year 2	Total
Staffing	<input type="text"/>	<input type="text"/>	<input type="text"/>
Volunteers	<input type="text"/>	<input type="text"/>	<input type="text"/>
Events & Activities	<input type="text"/>	<input type="text"/>	<input type="text"/>
Project support	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please describe the staffing costs

Include all wages, recruitment, training, pension, national insurance, staff travel costs. Please list all the job titles of the roles you wish this grant to fund and the number of hours worked (include salaried staff and sessional workers). Please indicate if these are new or existing positions.

Please describe the volunteer costs

Tell us the number of volunteers you expect to use, and the specific costs you expect them to incur.

Please describe the events/activities costs

Include equipment, resources, catering

Please describe the project support costs

We will only fund costs that relate directly to the project. These can include building hire and travel, as well as less delivery-focused aspects such as admin, insurance and utilities. We will not fund any costs the organisation would be paying without the project in place, for example overheads as a percentage of project costs.

Applicant's declaration

I confirm that I have the authority to submit an application to Mulberry Schools Foundation on behalf of my organisation and that all details provided are correct to the best of my knowledge.

I confirm that I have brought the Foundation's Privacy Notice at <https://www.mulberryschoolsfoundation.org/privacy-policy-pdf/> to the attention of all people whose personal information I have shared with Mulberry Schools Foundation in this application and that I will let the Foundation know if my or their information changes.

I confirm that I have checked through the application and I have not disclosed any unnecessary personal information; any personal information about children and young people; or any information which, when coupled with other information, could lead to the identification of a child or young person.

I understand that the Foundation may request further information in support of my application.

Signed	<input type="text"/>	Name	<input type="text"/>
Role	<input type="text"/>	Date	<input type="text"/>
Countersigned	<input type="text"/>	Name	<input type="text"/>
Role	Head of Organisation	Date	<input type="text"/>

The Foundation's Privacy Policy explains how we will use your personal data.
<https://www.mulberryschoolsfoundation.org/privacy-policy-pdf/>

Additional documentation

Please remember to include the necessary documentation when submitting your application:

- Your organisation's Safeguarding/Child Protection Policy
- Your organisation's latest statement of accounts (if available)
- Any Additional documentation

Please send your completed application to:

Shanaz Jameson
Mulberry Schools Foundation
Richard Street
Commercial Road
London E1 2JP